

ACTION MINUTES

Wilmer Parks & Recreation Board

April 16, 2017 at 7:00 pm



Members Present

Jennifer Alexander
Jose Ruben Ramirez
Maria Garcia
Maribel Ramirez
Beth Young

Absent

John Eggen

CALL TO ORDER At 7:06 pm, Board Member Alexander called the meeting to order. Members present were Jennifer Alexander, Jose Ruben Ramirez, Maria Garcia, Maribel Ramirez, and Beth Young. Absent was John Eggen.

ACTION ITEMS

1. Approval of minutes.

Board Member Alexander moved to approved minutes from last meeting on November 1, 2017. Second by Board Member Garcia. Motion passed unanimously 5-0.

2. Appointment of new officer.

Board Member Alexander and City Council Member Petta discussed Board Member Eggen's resignation from the Parks Board and the appointment of a new chairperson other than City Council Member Petta who was not on the Parks Board. Board Member Garcia made a motion to appoint Board Member Maribel Ramirez as Chairperson, and second by Board Member Alexander. The motion passed unanimously 5-0.

3. Ratification of Mission Statement, Regular Meeting Time and Place.

The Board Members agreed to keep the existing Mission Statement for the Parks and Recreation Board. Meetings to be held in 1st and 3rd Monday of each month at 7:00 pm. Chairperson Ramirez suggested that the Parks Board have a designated time for community comments to keep order in future meetings, while allowing community input with structured timeframe of 5 minutes per citizen. Board Member Alexander, second. Motion passed unanimously 5-0.

DISCUSSION/BRIEFING

4. Discuss and Review Calendar of Special Events and Projects:

The Board discussed the remaining calendar year's events including Spring Clean-Up, Cinco De Mayo, Juneteenth, July 4th, Back to School, Pioneer Days, National Night Out, Halloween/Fall Festival and the Tree Lighting.

- a. Spring Clean-Up (April 16th-21st, 8:00 am – 5:00 pm) flyer needed a point of contact. Parks Board to establish email address. Flyer to be edited to include “no computers or tires”.
- b. Cinco De Mayo tabled until 2019 due to time constraints and conflict with Election Day.
- c. Juneteenth, June 23rd, tabled until Parks Board was able to get better information on how to best put together this event.
- d. Chairperson Ramirez to check on carnivals Pioneer Days.. Discussed alternative events such as pig races, local vendors, and snow cones. Canvassing for possible location of event including Medline/Pleasant Run Rd by N. Goode.
- e. July 4th fireworks tabled until Board Member Alexander could find out how much liability insurance would cost.
- f. Back to School event -DISD goes back August 20th. Target date for event is August 18th.

Discussion was also held about

- a. requesting updated budget from the city
- b. board members getting arbor certification for parks
- c. establishing Ad Hoc committees to raise funds for events in the future
- d. the current park conditions and future park projects with first focus on Adams Street Park.

ADJOURNMENT Board Member Ramirez moved to adjourn the meeting, second by Board Member Alexander. Motion passed and meeting adjourned at 8:29 p.m.

APPROVE

ATTEST

Maribel Ramirez, Chairman

Jennifer Alexander, Secretary