



City of Wilmer Texas

ACTION MINUTES
PLANNING & ZONING COMMISSION MEETING
MARCH 24, 2016 at 7:00PM
101 Davidson Plaza, Wilmer Texas 75172

Call to Order At 7:00 pm by Chairperson Patricia Havard
Commissioners Present: Patty Havard, Pam Wood, Phyllis Slough, Melissa Ramirez
Commissioners Absent: Robert Madrigal
Others Present: City Administrator Denny Wheat, City Planner Sherry Sefko, City Secretary Elizabeth Lopez and Dylan Hedrick, P.E. Half Associates, Inc.

Invocation and Pledge Planning & Zoning Commission Vice-Chairperson Wood and Commission Members

1. **Discuss, consider and take action on a recommendation to City Council on a Preliminary/Final Plat for Sunridge Business Park, Block A, Lot 4, a 39.7 ± acre property generally located on the east side of Sunridge Boulevard at Distribution Drive, in Wilmer, Texas.**

Applicant: Wilmer Pleasant Run, LP

City Planner Sefko provided insight and clarification on the request, which was followed by Chairperson Havard's request for a motion.

MOTION: Commission Vice-Chairperson Wood motioned approval of the plat, by the Wilmer City Council, and subject to the following:

1. Approval of the 5' width for the required sidewalk along Sunridge Boulevard in lieu of the 8" width, as requested by the applicant;
2. Finalization of the purpose, location, and/or configuration of required easements, as may be deemed necessary by the City, prior to approval of the final plat and prior to its filing for record at the County, and
3. Any additions or modifications to the engineering/construction plans as may be deemed necessary by the City's Engineer prior to full release for construction.

SECOND: Commission Member Melissa Ramirez

VOTE: Motion passed unanimously; Aye 4 / Nay 0

2. **Adjournment** – Chairperson Havard thanked all those present and adjourned the meeting at 7:06 pm.

APPROVED

Patricia Havard, Chairperson

ATTEST

Elizabeth Lopez, City Secretary