



**ACTION MINUTES**  
**Wilmer City Council Regular Meeting**  
**October 18, 2018 at 7:00 pm**

Council Present

*Emmanuel Wealthy-Williams, Mayor*  
*Sheila Petta, Mayor Pro Tem*  
*John Eggen, Councilmember*  
*Candy Madrigal, Councilmember*  
Absent  
*Sergio Campos, Councilmember*  
*Melissa Ramirez, Councilmember*

City Staff Present

*John Hubbard, Interim City Administrator*  
*Patsy Patten, City Secretary*  
*Troy McCraw, Public Works Superintendent*  
*Missie Schwab, Finance Director*  
*Mark Hamilton, Fire Chief*

**CALL TO ORDER** At 7:00 pm, Mayor Wealthy-Williams called the meeting to order. Members present were Mayor Wealthy-Williams, Mayor Pro Tem Petta, Councilmember Eggen, and Councilmember Madrigal. Councilmember Campos and Councilmember Ramirez.

**INVOCATION** - Invocation was led by Mayor Wealthy-Williams.

**PLEDGE OF ALLEGIANCE** - Wilmer City Councilmembers

**PROCLAMATION** – The Mayor read a Proclamation for Municipal Court Week

**CITIZENS' COMMENTS** –

Ms. Lorrie McDonald addressed the council concerning financial coding of expenses.

**COMMUNITY INTEREST** – Fall Fest is coming up on October 31, 6 – 8 p.m., in the Community Center. The theme is “Day of the Dead,” (Dia de los Muertos) to celebrate the multiculturalism of Wilmer. Contact Mayor Pro Tem Petta for information. Planning meeting will be Sunday at 3 for those interested in helping with the event.

**CONSENT AGENDA**

1. **Consider Approval of Minutes for the Regular Council Meeting on September 20, 2018.**
2. **Ratification of Expenditures from October 1-12, 2018.**
3. **Consider Resolution No. R18-1018A Authorizing the Mayor to sign an Engagement Letter with Yeldell, Wilson, Wood and Reeve, P.C. for the FY 2018 Audit.**
4. **Consider Resolution No. R18-1018B Amending the Authorized Signatories to Execute Checks Currently on File at Commercial State Bank by Adding John Hubbard, Ramona Schwab, Patsy Patten, Sheila Petta, and Emmanuel Wealthy-Williams to the List of Signatories and by Removing Dr. Carrie Gordon as Authorized Signatories.**

Mayor Wealthy-Williams requested that her name be before the Mayor Pro Tem on the bank's signatory list. The Mayor then called for a motion. Mayor Pro Tem Petta moved to approve the Consent Agenda, second by Councilmember Eggen. The motion passed unanimously 3-0. (Petta, Eggen, Madrigal)

**PUBLIC HEARING –**

- 5. Conduct a Public Hearing Regarding the Proposed Voluntary Annexation of a 31± Acre Tract of Land that is Generally Located at the Southwest Corner of E. Belt Line Road and S. Goode Road, Dallas, County, Texas (Legal Description: Tracts 12 and 27 in the C.A. Warfield Survey, Abstract No. 1612, Page 065, and also Tract 1 in the Jeff Weatherford Survey, Abstract No. 1536, Page 170, in Dallas, County, Texas). A Detailed Metes and Bounds Description of the Property is Available Upon Request at City Hall.**

***Applicant: Dallas Independent School District***

Carl Crowley with DISD also spoke on behalf of annexing the property for the School.

The Mayor opened the Public Hearing at 7:15 p.m.

Those who spoke in favor of the annexation – none.

Those who spoke in opposition of the annexation – Lorrie McDonald spoke on a technicality that it was annexed in 2008 and she had documentation.

The Mayor closed the Public Hearing at 7:20 p.m.

- 6. Conduct a Public Hearing Regarding a Zoning Request Initiated by Dallas Independent School District to Establish a Planned Development-Single Family Residential-2 (IPD-SF2) as the Appropriate Zoning Classification for a 31± Acre Tract of Land that is Generally Located at the Southwest Corner of E. Belt Line Road and S. Goode Road, Dallas, County, Texas (Legal Description: Tracts 12 and 27 in the C.A. Warfield Survey, Abstract No. 1612, Page 065, and also Tract 1 in the Jeff Weatherford Survey, Abstract No. 1536, Page 170, in Dallas, County, Texas). A Detailed Metes and Bounds Description of the Property is Available Upon Request at City Hall.**

***Applicant: Dallas Independent School District***

Public Works Superintendent Troy McCraw informed Council that P&Z had approved the zoning for this property and recommends Council approval.

Carl Crowley spoke again in favor of this action due to the elementary school being built in the upcoming year. The target date to open the school is August 2020.

The Mayor opened the Public Hearing at 7:25 p.m.

No one spoke in favor or opposition of this zoning request.

The Mayor closed the Public Hearing at 7:25 p.m.

**ACTION ITEMS –**

- 7. Discuss and Consider by Minute Entry Resolution No. R18-1018C authorizing the Mayor to sign an agreement with Chase Corporate Card Services to Provide Authorized City Staff with Credit Card Usage That Will Provide Rebates and Better Rates.**

Director of Finance Missie Schwab explained the process of changing over to this card program and reasons for changing to this program.

The Mayor called for a motion. Councilmember Madrigal moved to accept Resolution No. R18-1018C to Move this Chase Card Program, second by Councilmember Eggen. Motion passed unanimously 3-0. (Madrigal, Petta, Eggen)

**8. Discuss and Consider by Minute Entry Resolution No. R18-1018D Authorizing the Mayor to Sign an Interlocal Agreement with TIPS to Join a Purchasing Co-Op.**

The Mayor called for a motion. Councilmember Madrigal moved to accept Resolution No. AR18-1018D Authorizing the Mayor to Sign and ILA with TIPS, second by Mayor Pro Tem Petta. Motion passed unanimously 3-0. (Madrigal, Petta, Eggen)

**9. Discuss and Consider by Minute Entry Resolution No. R18-1018E to Purchase the Williams Scotsman Mobile Trailer for the Fire Department in the Amount of \$53,118.71.**

Fire Chief Hamilton addressed the Council concerning the issue of the lease running out on the trailer that the fire personnel are using for living quarters. He recommended purchasing the building outright since it will take another several months to a year to get a new fire station built.

The Mayor called for a motion. Mayor Pro Tem Petta moved to accept **Resolution No. R18-1018E** to purchase the Williams Scotsman Trailer, second by Councilmember Eggen. Motion passed unanimously 3-0. (Petta, Eggen, Madrigal)

**DISCUSSION ITEMS – NONE**

**The City Council Convened into Executive Session at 7:40 p.m.**

**EXECUTIVE SESSION –**

- 10. The City Council Shall Convene into Closed Executive Session under Texas Govt. Code Sections §551.071 (Consultation with the Attorney), §551.072 (Deliberation of Real Property) and §551.087 (Deliberation Regarding Economic Development Negotiation) to Discuss progress of construction/maintenance/repair of Sunrise and Pleasant Run Road within the city limits of the City of Wilmer and within Dallas County, Texas.**
- 11. The City Council Shall Convene into Closed Executive Session under Texas Govt. Code Sections §551.071(2) (Advice of Attorney) and §551.074(a)(1) and (a)(2) (Personnel) with Regard to a Matter that is the Duty of the Attorney to Consult with Council and Falls Under the Attorney-Client Privilege or With Regard to a Matter that Involves Litigation or Contemplated Litigation or Claims. To Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties of the Interim City Administrator.**

**The Council Adjourned Executive Session at 7:58 p.m.**

**The Council Convened into Open Session at 8:00 p.m.**

**OPEN SESSION –**

**9. The City Council Shall Convene into Open Session to Take Any Action Necessary as a Result of the Executive Session.**

The Mayor called for a motion on any decisions made from Executive Session.

Councilmember Madrigal moved to terminate the consultant agreement with Dr. John Hubbard, second by Councilmember Eggen. Motion passed unanimously 3-0. (Madrigal, Petta, Eggen)

Councilmember Madrigal moved to appoint Dr. John Hubbard Interim City Administrator, second by Mayor Pro Tem Petta. Motion passed 3-0. (Petta, Eggen, Madrigal)

**ADJOURN** There being no further business, Mayor Wealthy-Williams adjourned the meeting at 8:01 p.m.

APPROVE

  
Emmanuel Wealthy-Williams, Mayor

ATTEST

  
Patsy Patten, City Secretary

