



**WILMER CITY COUNCIL
SPECIAL CALLED
MEETING/BUDGET WORK SESSION
AGENDA**

Monday, August 14, 2017 at 6:00 pm

Notice is hereby given that the City Council of the City of Wilmer will meet on the aforementioned date and time, in the Wilmer Community Center, located at 101 Davidson Plaza in Wilmer, Texas to consider the following:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ACTION ITEM

1. Discuss the 2017 Tax Rate and Take a Record Vote by Minute Entry on the Maximum 2017 Tax Rate that the Council will Consider.

RECESS SPECIAL CALLED MEETING

CONVENE INTO BUDGET WORK SESSION

1. Presentation and Discussion of the WEDC and WCDC FY 2018 Budgets.
2. Discussion of City of Wilmer FY 2018 Budget.

ADJOURN BUDGET WORK SESSION

RECONVENE SPECIAL CALLED MEETING

ADJOURN SPECIAL CALLED MEETING

I, Patsy Patten, City Secretary of the City of Wilmer do hereby certify that the above notice of the Regular Meeting of the Wilmer City Council was posted at City Hall, 128 N. Dallas Ave., Wilmer, TX on the 11th day of August, 2017 at 3:30 p.m.

Patsy Patten, City Secretary

The City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

This agenda is posted as required under Section 551.041, Texas Government Code. For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011, or the City Secretary at 972-441-6373.

The Municipal Center is wheelchair accessible. Any request for Interpretive Services must be made 72 hours in advance of the scheduled meeting by calling the City Secretary's office at 972-447-6373 or TDD at 1-800-735-2989.

Confirmation of Agenda Removal by _____, August __, 2017 at _____ a/p

WILMER CITY COUNCIL
Agenda Communication
August 14, 2017

AGENDA ITEM

1

**Discuss the 2017 Tax Rate and Take a Record Vote by Minute Entry
on the Maximum 2017 Tax that the Council will Consider.**

Issue/Problem

If a maximum tax to be considered is greater than the effective or roll back rate, whichever is less and prior to adoption of a tax rate for the ensuing year, city councils are required to take a record vote on the maximum rate that will be considered and set the dates for two public hearings. The City Council will discuss, propose, and take a "record vote" on the maximum tax rate to be considered for FY 2017-2018.

Options/Alternatives

Option #1 Discuss the maximum tax rate that the Council will consider adopting and take a record vote (Call the Roll). The proposed FY 2018 Operating Budget is built on a rate of \$0.5029.

Wilmer City Council	Yay	Nay
Casey Burgess, Mayor		
Candy Madrigal, Mayor Pro Tem		
Sheila Petta, Council Member		
Sergio Campos, Council Member		
Melissa Ramirez, Council Member		
John Eggen, Council Member		
Vote		

Option #2 Discuss the maximum tax rate that the Council will consider adopting and take a record vote. If the Council adopts a maximum tax rate less than \$0.5029, the proposed budget will have to be adjusted accordingly.

Wilmer City Council	Yay	Nay
Casey Burgess, Mayor		
Candy Madrigal, Mayor Pro Tem		
Sheila Petta, Council Member		
Sergio Campos, Council Member		
Melissa Ramirez, Council Member		
John Eggen, Council Member		
Vote		

Recommendations

Staff is recommending that the Council take a record vote on a maximum tax rate to be considered of \$0.5029.

Background

Truth-in-taxation is a concept embodied in the Texas Constitution and the Tax Code that requires local taxing units to make taxpayers aware of tax rate proposals and to afford taxpayers the opportunity to roll back or limit tax increases. In order to comply with truth-in-taxation requirements when holding public hearings, considering budgets and setting rates to impose property taxes, the City must follow strict guidelines established by the Texas Local Government Code, Chapter 102, and 104.010, and the Texas Tax Code Chapter 26.

Considerations

Operational Considerations

Times established under the Truth-in-Taxation laws are very stringent. Staff has ensured the timelines are and will be followed and the necessary advertisement preceding or following Council discussion/action in this matter are followed in accordance with this statute.

The record vote on the proposed tax rate is the maximum rate that the Council will consider. The property tax rate eventually adopted may, however, be lower.

In order to meet stringent timelines established under the Truth-in-Taxation guidelines, this year's adoption of the 2017 Tax Rate will occur through the following meetings:

August 14, 2017	Record Vote on Tax Rate not to exceed
August 21, 2017	1 st Public Hearing on Tax Rate
August 31, 2017	2 nd Public Hearing on Tax Rate
September 7, 2017	Adopt Budget and Tax Rate

Legal Considerations

When a proposed rate exceeds the rollback rate or the effective rate, whichever is lower, the taxing unit's governing body must place a proposal on the agenda to

specify the maximum rate that will not be exceeded. This vote must be a record vote. A taxing unit cannot vote to adopt a proposal to increase taxes by an unspecified amount.

If the motion passes, the governing body must schedule two public hearings on the proposal. These hearings must take place within the boundaries of the taxing unit; on a weekday that is not a holiday; and in a public building. The second hearing may not be held earlier than the third day after the date of the first hearing.

Final Considerations

The tax rate adopted by the Council will have a significant effect on the FY 2017-2018 Operating Budget.

Attachments

None

Prepared by:

Denny Wheat
City Administrator

Date: August 8, 2017



BUDGET WORK SESSION



**WEDC & WCDC
FY 2018
BUDGETS**

**Fund 11
Type A WEDC**

**City of Wilmer
Summary
FY 2015-2017**

Account	Account Name	FY 2015	FY 2016	FY 2017
		BUDGET	CURRENT BUDGET	PROPOSED BUDGET
BEGINNING RESOURCES		\$ 483,990	\$ 670,000	\$1,000,000?
REVENUES				
11-4600-00	Sales Tax	\$ 132,500	\$ 132,500	480350
?	Medline STS			250,000 per annual commitment from Medline; is inc
11-5600-00	Interest Income	\$ 100	\$ 100	100
Total Revenue		\$ 132,600	\$ 132,600	480450
TRANSFERS OUT				
11-5960-00	\$3,000 to Administrative Consultant Fees	\$ 6,000	\$ 6,000	6,000
Total Transfers Out		\$ 6,000	\$ 6,000	6,000

OPERATIONS & MAINTENANCE

11-8100-01	Office Supply	\$ 2,000	\$ 2,000	2,000
11-8425-01	Web Design	\$ 7,000	\$ 7,000	7,000
11-8430-01	Mapping System	\$ 7,750	\$ 7,750	7,500
11-8535-01	Printing	\$ 1,000	\$ 1,000	1,000
11-8705-01	EDC Board Room Improve	\$ 2,000	\$ 2,000	2,000
11-9100-01	Signage	\$ 1,000	\$ 1,000	1,000
Sub Total		\$ 20,750	\$ 20,750	20,750

1191010 Medline 380 Agrmnt STS

PROFESSIONAL SERVICES/CHARGES

11-7100-01	Legal	\$ 10,000	\$ 10,000	\$ 10,000
11-7120-01	Engineering	\$ 10,000	\$ 10,000	\$ 10,000
11-8146-01	IT Support	\$ 1,500	\$ 2,000	\$ 2,000
11-8600-01	Consultants	\$ 12,000	\$ 36,000	\$ 38,400
11-8610-01	Marketing Associate	\$ 3,000	\$ 9,000	\$ 9,000
11-9995-01	Studies	\$ 40,000	\$ 60,000	\$ 60,000
Sub Total		\$ 76,500	\$ 127,000	129,400

DUES/SUBSCRIPTIONS/TRAINING

11-6120-01	Meeting/Conferences	\$ 3,000	\$ 3,000	\$ 3,000
11-8510-01	Training	\$ 3,000	\$ 3,000	\$ 3,000
11-8515-01	Travel	\$ 5,000	\$ 5,000	\$ 5,000
11-9998-01	General Membership	\$ 5,000	\$ 5,000	\$ 5,000
Total		\$ 16,000	\$ 16,000	\$ 16,000

**Fund 11
Type A WEDC**

**City of Wilmer
Summary
FY 2015-2017**

<u>Account</u>	<u>Account Name</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
		<u>BUDGET</u>	<u>CURRENT BUDGET</u>	<u>PROPOSED BUDGET</u>
CAPITAL OUTLAY				
11-7800-01	Future Projects	\$ -	\$ -	
11-9995-01	Incentives	\$ -	\$ -	
Sub Total		\$ -	\$ -	
Total Administration		\$ 113,250	\$ 163,750	
<u>EXPENDITURES - MARKETING DEPARTMENT</u>				
DUES/SUBSCRIPTIONS/TRAINING				
11-8529-02	Memberships	\$ 7,750	\$ 7,750	\$ 7,750
11-8530-02	Conferences/Tradeshows	\$ 3,000	\$ 10,000	\$ 10,000
11-8531-02	Collateral Materials	\$ 2,000	\$ 5,000	\$ 10,000
11-8532-02	Misc. Marketing	\$ 500	\$ 21,250	61,250 c/o \$42K plus \$48K (10% of sales tax)
11-8533-02	Ad Design & Advertising	\$ -	\$ 1,000	\$ 1,000
11-8534-02	Allies Days	\$ -	\$ -	
Total Marketing		\$ 13,250	\$ 45,000	90,000
<u>EXPENDITURES - CAPITAL PROJECTS</u>				
11-6226-99	DFW Inland Port Infrastruct	\$ 150,000	\$ 150,000	\$ 150,000
11-6227-99	Other Infrastructure	\$ 350,000	\$ 350,000	\$ 350,000
Total Capital Projects		\$ 500,000	\$ 500,000	\$ 500,000
Total Expenditures		\$ 632,500	\$ 714,750	
Ending Resources		\$ (15,910)	\$ 87,850	

**Fund 11
Type B WCDC**

**City of Wilmer
Summary
FY 2015-2017**

Account	Account Name	FY 2015-16	FY 2016-17	FY 2017-18
		CURRENT BUDGET	PROPOSED BUDGET	
BEGINNING RESOURCES		\$ 483,990	\$ 670,000	1,000,000 w/est. +4 mo.'s
REVENUES				
11-4600-00	Sales Tax	\$ 132,500	\$ 175,000	480,350 est. DWheat
11-5600-00	Interest Income	\$ 100	\$ 100	\$100
Total Revenue		\$ 132,600	\$ 175,100	480,450
TRANSFERS ADMINISTRATION				
11-5960-00	for Administrative Services	\$ 6,000	\$ 6,000	\$ 6,000
Total Transfers Out		\$ 6,000	\$ 6,000	\$ 6,000
OPERATIONS & MAINTENANCE				
11-8100-01	Office Supplies/Equipment	\$ 2,000	\$ 2,000	\$ 2,000
11-8425-01	Web Hosting/Design	\$ 7,000	\$ 1,000	7,000
11-8430-01	Mapping System	\$ 7,750	\$ 7,750	\$ 7,750
11-8535-01	Printing	\$ 1,000	\$ 1,000	\$ 1,000
11-8705-01	EDC Board Room Improve	\$ 2,000	\$ 2,000	\$ 2,000
11-9100-01	Signage	\$ 1,000	\$ 1,000	\$ 1,000
Sub Total		\$ 20,750	\$ 14,750	\$ 20,750
PROFESSIONAL SERVICES				
11-7100-01	Legal	\$ 10,000	\$ 10,000	\$ 10,000
11-7120-01	Engineering	\$ 10,000	\$ 10,000	\$ 10,000
11-8146-01	IT Support	\$ 2,000	\$ 2,000	\$ 2,000
11-8600-01	Consultants	\$ 36,000	\$ 36,000	38,400
11-8610-01	Marketing Associate	\$ 9,000	\$ 9,000	\$ 9,000
11-9995-01	Studies	\$ 40,000	\$ 60,000	\$ 60,000
Sub Total		\$ 107,000	\$ 127,000	129,400
DUES/SUBSCRIPTIONS/TRAINING				
11-6120-01	Meeting/Conferences	\$ 3,000	\$ 3,000	\$ 3,000
11-8510-01	Training	\$ 3,000	\$ 3,000	\$ 3,000
11-8515-01	Travel	\$ 5,000	\$ 5,000	\$ 5,000
11-9998-01	General Membership	\$ 5,000	\$ 5,000	\$ 5,000
Sub Total		\$ 16,000	\$ 16,000	\$ 16,000
CAPITAL OUTLAY				
11-7800-01	Future Projects	\$ -	\$ -	\$ -
11-9995-01	Incentives	\$ -	\$ -	\$ -
Sub Total		\$ -	\$ -	\$ -
Total Administration		\$ 149,750	\$ 163,750	
MARKETING				
DUES/SUBSCRIPTIONS/TRAINING				
11-8529-02	Memberships	\$ 7,750	\$ 7,750	\$ 7,750

**Fund 11
Type B WCDC**

**City of Wilmer
Summary
FY 2015-2017**

Account	Account Name	FY 2015-16	FY 2016-17	FY 2017-18
		CURRENT BUDGET	PROPOSED BUDGET	
11-8530-02	Conferences/Tradeshows	\$ 10,000	\$ 10,000	\$ 10,000
11-8531-02	Collateral Materials	\$ 5,000	\$ 5,000	\$10,000
11-8532-02	Misc. Marketing	\$ 1,250	\$ 21,250	\$61,250 est. c/over \$42K
11-8533-02	Ad Design & Advertising	\$ 1,000	\$ 1,000	\$ 1,000
11-8534-02	Allies Days	\$ -	\$ -	
Total Marketing		\$ 25,000	\$ 45,000	\$90,000
EXPENDITURES - CAPITAL PROJECTS				
11-6226-99	Wilmer South Infrastructure	\$ 150,000	\$ 150,000	\$ 150,000
11-6227-99	Other Infrastructure	\$ 300,000	\$ 300,000	\$ 300,000
11-6228-99	City Parks Infrastructure	\$ 50,000	\$ 50,000	\$ 50,000
Total Capital Projects		\$ 500,000	\$ 500,000	\$ 500,000
Total Expenditures		\$ 674,750	\$ 708,750	
Ending Resources		\$ (58,160)	\$ 136,350	