

**MINUTES OF THE CITY COUNCIL SPECIAL MEETING  
CITY OF WILMER  
APRIL 30, 2020**

**Councilmembers Present**

Emmanuel Wealthy, Mayor  
Phyllis Slough, Councilmember  
Jeff Steele, Councilmember  
Melissa Ramirez, Councilmember  
Sergio Campos, Councilmember

**Councilmembers Absent**

Candy Madrigal, Mayor Pro Tem

**City Staff**

Rona Stringfellow, City Administrator  
Eric Moss, Public Works Director  
Michael Halla, City Attorney  
Mayra Ortiz, City Secretary

**Call to Order**

With a quorum present, the Special Meeting of the Wilmer City Council was called to order by Mayor Wealthy at 7:01 p.m. on Thursday, April 30, 2020. Due to the COVID-19 (coronavirus) state of emergency and consistent with the Governor's Order regarding modifications to the Texas Open Meetings Act, and executive orders regarding the public, the meeting was broadcast live via telephone conference.

**Citizens Comments:**

No citizens were pre-registered.

**Action:**

- 1. Discuss and consider a resolution amending the authorized signatories to execute payable checks at Commercial State Bank by adding Patrick Harvey, Consulting Finance Director and removing Ramona Schwab, Finance Director.**

City Administrator Stringfellow spoke on item 1 to consider a resolution amending the authorized signatories to execute payable checks at Commercial State Bank by adding Patrick Harvey, Consulting Finance Director and removing Ramona Schwab, Finance Director. Staff recommended approval of the resolution.

**MOTION:** Councilmember Ramirez made a motion, seconded by Councilmember Campos to approve item 1. The vote was cast 4 for, 0 against [Madrigal absent]. The motion carried unanimously.

- 2. Discuss and consider approving a purchase with Central Texas Water Well in an amount not to exceed one hundred twenty-two thousand five hundred**

**dollars and zero cents (\$122,500.00) in order to comply with the Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for Public Water Systems.**

City Administrator Stringfellow spoke on item 2 and shared that on August 2019, the City received a violation for failure to plug Well Number 1. To this end, staff has researched firms providing said service and because of the depth and complexity of the scope Central Texas Water Well has been the only firm to provide the city with a proposal. As of the posting of the emergency expense item was the only sole source and staff has received an additional proposal. Staff will coordinate with Central Texas Water Well to separate the maintenance yard so that city maintenance operations may continue while securing said areas so that well-plugging scope may be safely undertaken. The cost will not exceed one hundred twenty-two thousand five hundred dollars and zero cents (\$122,500.00) in order to comply with the Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for Public Water Systems. City funds will need to be allocated to cover this emergency expense to comply with 30 TAC 290.46 (u) Regulations Regarding Minimum Acceptable Operating Practices for Public Drinking Water, to resolve the TCEQ violation for failure to plug Well #1. The purchase was funded through the Capital Fund and will not exceed one hundred twenty-two thousand five hundred dollars and zero cents (\$122,500.00).

Councilmember Steele expressed his appreciation to City Administrator Stringfellow and Public Works Director Moss in providing the background information as well as the fiscal impact.

Councilmember Slough inquired information on the current standing of the well. Public Works Director Moss shared that no action had been taken to plug the well and is located behind the Fire Department.

**MOTION:** Councilmember Steele made a motion, seconded by Councilmember Ramirez to approve item 2. The vote was cast 4 for, 0 against [Madrigan absent]. The motion carried unanimously.

**3. Discuss and consider approving an ordinance establishing the preparedness and response to COVID-19; providing to extend the disaster period; and providing an effective date.**

**MOTION:** Councilmember Steele made a motion, seconded by Councilmember Slough tabled item 3 to the May 7, 2020 City Council Regular Meeting and directed City Attorney to draft an ordinance aligning with the Governors Executive Orders of an effective date May 1, 2020. The vote was cast 4 for, 0 against [Madrigan absent]. The motion carried unanimously.

Mayor Wealthy recessed at 7:37 p.m. and reconvened at 7:44 p.m.

**Executive Session:**

**4. The City Council shall convene into closed executive session pursuant to Section §551.074 (a)(1) of the Texas Government Code to deliberate the**

**appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: matters related to WEDC/WCDC Executive Director John Hubbard.**

- 5. Reconvene into open session. Consider and take appropriate action(s), if any, on closed executive session matters.**

The City Council recessed for Executive Session at 7:45 p.m. and reconvened into open session at 8:24 p.m.

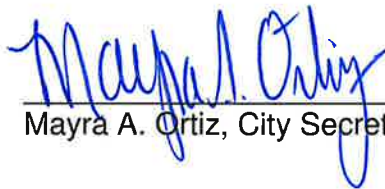
**MOTION:** Councilmember Slough made a motion, seconded by Councilmember Campos pursuant to subsection 6 of the agreement to provide a 30 day notice of termination between the Wilmer Economic Development (EDC) Corporation and Executive Director John Hubbard. The vote was cast 4 for, 0 against [Madrigal absent]. The motion carried unanimously.

**MOTION:** Councilmember Ramirez made a motion, seconded by Councilmember Slough pursuant to subsection 6 of the agreement to provide a 30 day notice of termination between the Wilmer Community Development Corporation (CDC) and Executive Director John Hubbard. The vote was cast 4 for, 0 against [Madrigal absent]. The motion carried unanimously.

**ADJOURNMENT**

There being no further business, Mayor Wealthy adjourned the regular session at 8:27 p.m.

**ATTEST:**

  
\_\_\_\_\_  
Mayra A. Ortiz, City Secretary

**APPROVED:**

  
\_\_\_\_\_  
Emmanuel Wealthy, Mayor